

Report on Bridge Course on Fundamentals of Accountancy

Date: 24/6/23 to 6/7/23

SDP/FDP: SDP

Venue: Room No 71 5th Floor

Name of the resource person: All the Accounts Faculty

Objectives: - To strength the basics of accounts of SY & TY students

No of Beneficiaries: - 51

Organizer IQAC & All Department

Report:-

A Bridge Course on Fundamentals of Accountancy was held by the IQAC and All Departments from 24 June 2023 till 6th July 2023 for the Second and Third Year Students. The main objective of this course was to revise the basics of accounts and also to strengthen the basics of accounts of the students who are weak and have difficulty in accounts. A Bridge course aims to cover the gap between the understanding level of the high school courses and higher educational courses. The course was specifically held to strengthen the accounts and also ensure that they are well versed with it. At the end of the course a small test was held to assess the knowledge obtained by the students during the course. The question paper included objective type questions from all the modules that were taught to the students. The following modules were covered during the bridge course

| Module | Particulars |
|--------|--------------------------------|
| 1 | Introduction to accounts. |
| 2 | Books of original entry |
| 3 | Reconciliation Statement |
| 4 | Trial Balance & Final Accounts |
| 5 | Issue of Shares and Debentures |

Outcome: This session was beneficial for the students as it will help them to solve accounts easily as their concepts are cleared

| Class | Male | Female | Total |
|--------|------|--------|-------|
| SYBMS | 7 | 10 | 17 |
| SYBCOM | 8 | 4 | 12 |
| SYBAF | 6 | 4 | 10 |
| TYBAF | 2 | 7 | 9 |
| TYBCOM | 0 | 3 | 3 |
| TOTAL | 23 | 28 | 51 |


Report Prepared By
Ms.Neha Parwani




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Report on "Add-on Course on Ethos in Management"

Date: 05/09/2023 to 16/09/2023 **Duration:** 3 Hr for 10 days **SDP/FDP/Class:** SDP

Title: "Add-on Course on Ethos in Management"

Name of Resource Person: Mr. Reetesh R. Singh

Objectives: To aware participants about importance of Indian ethos in management.

No. of participants/Beneficiaries: 63

Organizer: IQAC & All Departments

IQAC with all departments of Clara's College of Commerce conducted an "Add-on Course on Ethos in Management" from 5 September 2023 to 16 September 2023. The course was for 10 days and the timing was 10.00 am to 1.00 pm. The course was conducted in AV room on the 5th floor. The speaker was Mr. Reetesh R. Singh. Mrs. Jisha Varghese welcomed the speaker and introduced the speaker to participants on the first day of course.

Mr. Reetesh R. Singh conducted the course in ten sessions as follows:

Day 1: Introduction to Ethos and Management: Mr. Reetesh R. Singh gave an overview of the course objectives and structure and introduced the key concepts such as ethos, organizational culture, and management principles.

Day 2: Ice-breaking Activities and Group discussions: Ice-breaking activities and group discussion was organised to familiarize participants with each other and the subject matter.

Day 3: Ethical Theories: Mr. Reetesh R. Singh explained the various ethical theories and their application in management contexts. He shared various case studies exploring ethical dilemmas faced by organizations and managers.

Day 4: Importance of Indian Ethos in Management: He explained the necessity of taking lessons from Indian management.

Day 5: Leadership Qualities: The role of leadership in shaping organizational ethos was explained in detail.

Day 6: Organizational Cultures: The analysis of different types of organizational cultures and their impact on performance was explained.

Day 7: Ethical Decision Making: Ethical dilemmas and problem-solving exercises to prepare for decision making was explained.

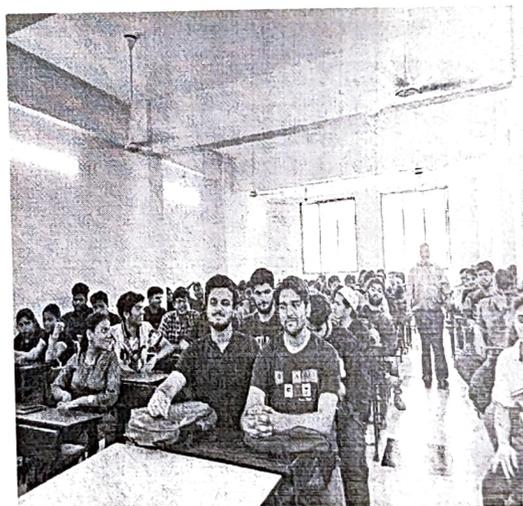
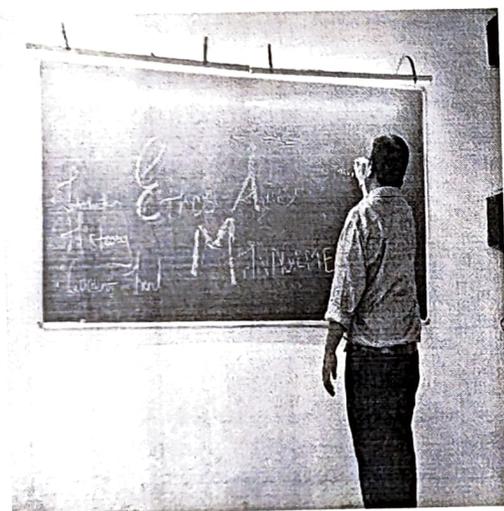
Day 8: Real-World Experiences: Mr. Reetesh R. Singh shared his real world experience to inspire participants to use ethical practices.

Day 9: Integrating Ethos into Management Practices: The ways of integrating ethos into management practices was discussed.

Day 10: Evaluation of the Course: Lastly evaluation of the course was conducted by asking questions to students.

Mr. Reetesh R. Singh conducted the course smoothly and throughout the course, students actively participated in discussions. By the end, all students gained a lot of knowledge and understood the importance of Indian ethos in management. Mrs. Ruchita Pandhare gave the vote of thanks. All the participants were awarded with certificates at the end of course completion.

Details of beneficiary: 26 female and 37 male students completed the course.



Report prepared by:
Mr. Reetesh R. Singh



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A REPORT ON COMPLETION OF AN ADD ON COURSE ON
Database Management System

Report on Add On Course on Database Management System (DBMS)

Date: 05th February to 14th February , 2024

Time: 11:00 am to 2:00 pm

Duration : 10 Days

SDP/FDP: SDP

Class: All Classes

Mode: Offline

Number of Participants: 64

Department : IQAC & All Departments

Resource Person: Ms. Dhanashree Adam

Clara's College of Commerce conducted an Add-on course on DBMS (Database Management System) from 05th February , 2024 to 14th February , 2024. Following were the objectives of this course:

Objectives:

1. A key objective of a DBMS is to maintain data integrity. A DBMS enforces rules and constraints on the data, ensuring that all data is accurate and consistent
2. Data security is critical in any DBMS, as it helps to protect information from unauthorized access and modification.
3. Data independence means that the upper levels in DBMS are unaffected by the changes made at the lower levels.
4. DBMS follows ACID property, which makes sure the database always remains in a good state.
5. A DBMS can be programmed only to allow unique values in a specific field, preventing duplicate entries.

Report:

Sessions were conducted from 11:00 am to 02:00 pm (03 hours) everyday, following topics have been covered each day:

- Day 1. Introduction to DBMS
- Day 2. Entity Relationship Model
- Day 3. Relational Model
- Day 4. Functional Dependencies



- Day 5. Normalisation
- Day 6. File Organization
- Day 7. SQL
- Day 8. Relational Algebra
- Day 9. Transactions and Concurrency Control
- Day 10. ER Model

A database is an organized collection of information. A database management system (DBMS) allows entering, storing, manipulating and retrieving information organized into databases. DBMS is a collection of programs that enable users to create and maintain a database. The DBMS is hence a general purpose software system that facilitates the processes of defining, constructing and manipulating databases for various applications. Database management system (DBMS) consists of a collection of interrelated data and a set of programs to access that data. The collection data is usually referred to as a database which contains information about one particular enterprise.

Outcome:

1. Improved data integrity and consistency.
2. Improved data accessibility and control.
3. Reduced data redundancy and inconsistency.
4. Provides a platform to access and share data faster.
5. Better data backup and recovery.

Beneficiaries of the Course:

| | |
|--------------------------------|----|
| Number of Registered Students | 85 |
| Number of Male Participation | 45 |
| Number of Female Participation | 19 |
| Number of Total Participation | 64 |

Adam

Report Prepared By,
Ms.Dhanashree Adam

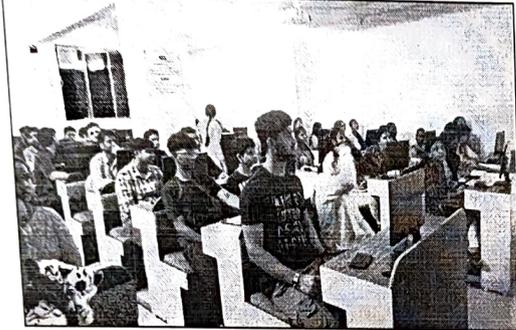
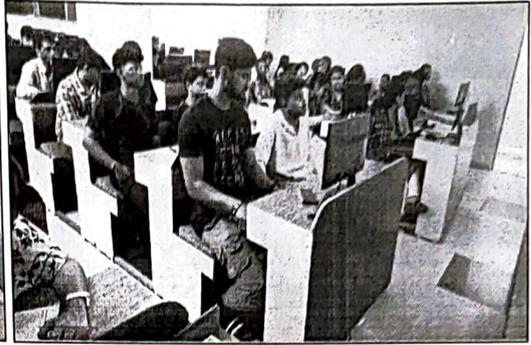
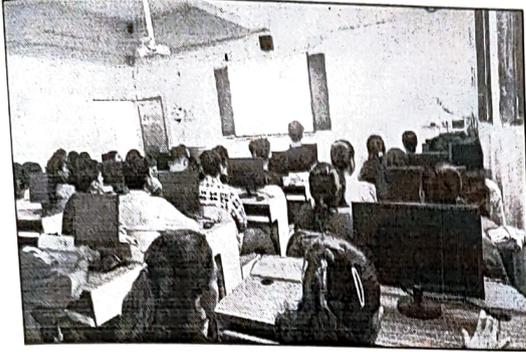
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Report on Add-on Course on Fundamental Knowledge of Mathematics & Statistics

Date: 2nd March 2024 to 22nd March.024

Duration: 30 hours

SDP/FDP: SDP

Class: All Classes

Mode: Offline

Number of Participants: 60

Department: IQAC & All Departments

Name of the Resource Person: Mr. Surendra Choudhary.

Objective: The College provides an array of Add-on opportunities to the students, with the central objective of supplementing their academic curricula even as they pursue their own university courses within the stipulated period. The objectives of the course was to provide participants with a strong foundation in mathematical and statistical concepts.

Introduction:

Clara's College organized an Add-on course from 2nd March 2024 to 22nd March 2024, focusing on Fundamental Knowledge of Mathematics & Statistics. The course aimed to equip participants with a thorough understanding of essential mathematical and statistical concepts applicable across various fields. Mr. Choudhary, a highly esteemed academic renowned for his extensive experience in teaching mathematics and statistics, was the resource person for the course. His expertise and interactive teaching approach significantly contributed to the program's success. Mr. Choudhary's talent for simplifying complex concepts and engaging students was particularly noteworthy. The course spanned 30 hours, attracting enrollment from approximately sixty students, all of whom successfully completed the program.

Course Structure:

The course was structured to cover a wide range of topics over the 10 days duration. Each day was dedicated to specific themes, ensuring a systematic approach to learning.

Day 1: Fundamentals of Mathematic- Basic Arithmetic Operations

On the first day students are taught to understand and apply the symbolic representations of algebraic operations including addition, subtraction, multiplication, and division. The lesson began by introducing the concept of algebraic operations and explaining to students that algebraic operations involve addition, subtraction, multiplication, and division, represented by specific symbols. Provide examples of each operation and guide students through solving them step by step. Sir, encouraged the students to attempt solving problems independently and ask questions as needed and also distribute worksheets with algebraic expressions for students to practice.

Day 2 : Foundation of Mathematics

On the second day, Sir taught the learning of squares, linear equations, and quadratic equations encompassing developing foundational mathematical skills, problem-solving abilities, and the ability to apply mathematical concepts in various contexts, laying the groundwork for further study and real-world applications. Overall, these concepts form the building blocks of algebraic thinking and are essential for further study in mathematics and their practical application in diverse contexts.

Day 3: Vedic Mathematics

On the third day, Sir stressed out the importance of Vedic math and he elaborated in Vedic mathematics, students have learned ancient techniques for quick and efficient mental math.



These methods cover arithmetic operations like addition, subtraction, multiplication, and division, employing innovative approaches such as digit sums and sutra-based techniques. Vedic math emphasizes pattern recognition and mental math strategies, Vedic mathematics enhances students' calculation speed and accuracy, equipping them with valuable skills applicable in academics and everyday life.

Day 4: Trigonometry Knowledge

Mr. Choudhary covered key aspects of trigonometry, including trigonometric ratios like sine, cosine, and tangent, along with fundamental identities and methods for solving triangles. He emphasized graphing trigonometric functions and their real-world applications in determining distances, angles, and heights. Additionally, students learned techniques for solving trigonometric equations using inverse functions and identities, providing a solid foundation for practical and mathematical use.

Day 5: Graph & Bar Diagram

Mr. Choudhary Sir, provided instruction on graph and bar diagram representations, where he emphasized understanding the basics of graphing, including plotting points, labeling axes, and interpreting data. He also explained the construction and interpretation of bar diagrams, illustrating how they visually represent categorical data. Throughout the lessons, additionally, practical applications of graphs and bar diagrams were demonstrated, allowing students to analyze and interpret data sets across various disciplines.

Day 6: Numerical Analysis

Mr. Choudhary Sir provided instruction on graph and bar diagram representations, where he emphasized understanding the basics of graphing, including plotting points, labeling axes, and interpreting data. He also explained the construction and interpretation of bar diagrams, illustrating how they visually represent categorical data. Throughout the lessons, Mr. Choudhary underscored the importance of clear presentation and accurate labeling to effectively convey information. Additionally, practical applications of graphs and bar diagrams were demonstrated, allowing students to analyze and interpret data sets across various disciplines.

Day 7: Use of Mathematics in Business

Mr. Choudhary Sir, highlighted how math drives business decisions, covering financial analysis, optimization, and decision-making techniques. Through ratio analysis, trend analysis, and forecasting, students learned to analyze financial data effectively. They also explored mathematical models for optimizing processes, resource management, and strategic planning, equipping them to make informed decisions crucial for business success.

Day 8: Mathematics for Research Methods

Sir taught advanced research methods in mathematics, covering hypothesis testing, data analysis, statistical modeling, and mathematical software. Through practical projects and discussions, students developed critical thinking skills essential for conducting mathematical research effectively.

Day 9: Operational Research

He provided condensed instruction in Operational Research (OR), covering topics like linear programming, network analysis, queuing theory, and inventory management. He emphasized optimization techniques such as integer programming and dynamic programming, showcasing their practical applications in decision-making. Through practical exercises and case studies, students gained valuable problem-solving skills for addressing operational challenges effectively.

Day 10: Financial Mathematics

Financial Mathematics was taught covering key topics like interest rates, simple and compound interest, annuities, and loan amortization. Students learned about present and future values, aiding in investment evaluation and financial decision-making. Practical applications such as budgeting and retirement planning were emphasized, providing valuable skills for financial management.



Participant Feedback:

Participant feedback was overwhelmingly positive, with many expressing appreciation for the course content and Mr. Choudhury's teaching methods. Key highlights from the feedback include:

- Clear explanation of concepts, making them easy to understand.
- Engaging activities and practical examples that enhance learning.
- Interactive sessions that encouraged participation and collaboration.
- Relevance of the course content to participants' academic and professional endeavors.

Conclusion:

The Add on course in Fundamentals Knowledge of Mathematics & Statistics at Clara's College, facilitated by Mr. Choudhary, was a resounding success. Participants gained valuable insights into mathematical and statistical principles, equipping them with essential skills for their academic and professional pursuits. The College looks forward to organizing similar programs in the future to continue promoting excellence in education and skill development.

Beneficiary Details:

| Participants | Female | Male | Grand Total |
|---------------|--------|------|-------------|
| Undergraduate | 23 | 37 | 60 |
| Grand Total | 23 | 37 | 60 |

Minakshi Kandari

Report prepared by
Asst.Prof.Minakshi Kandari

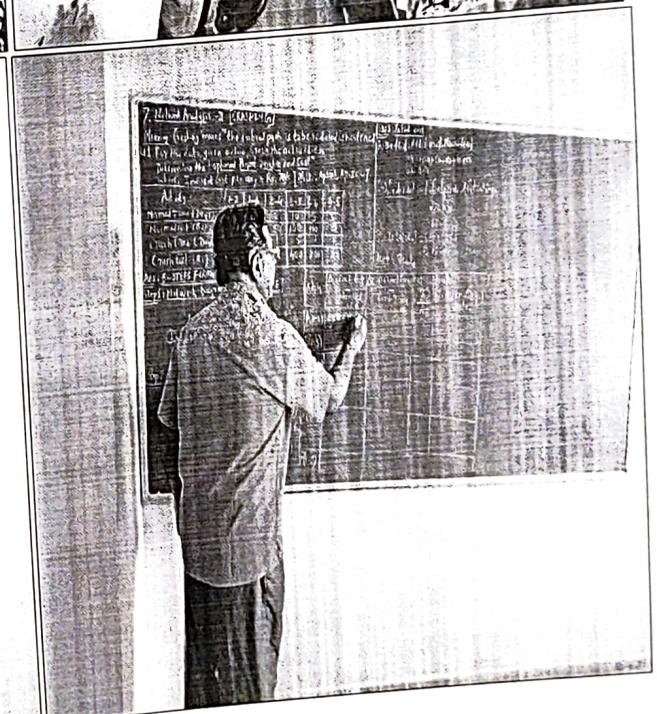
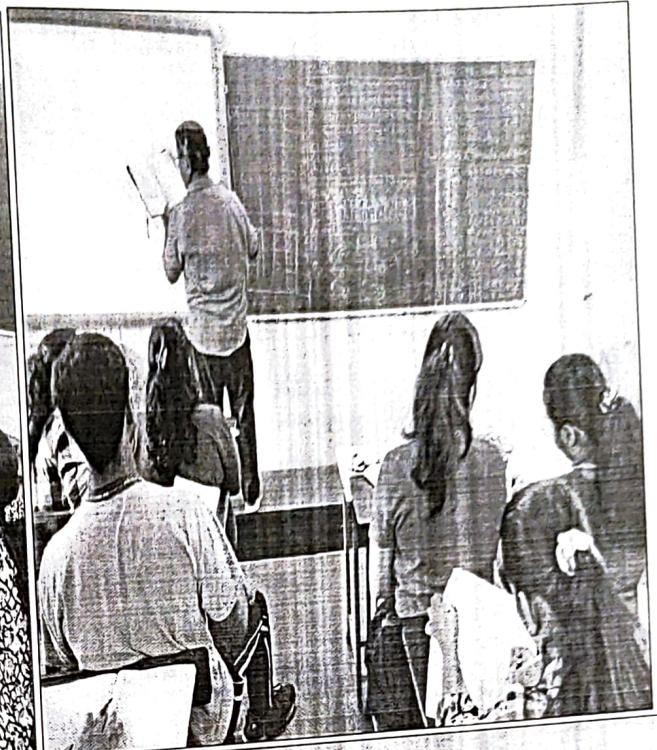
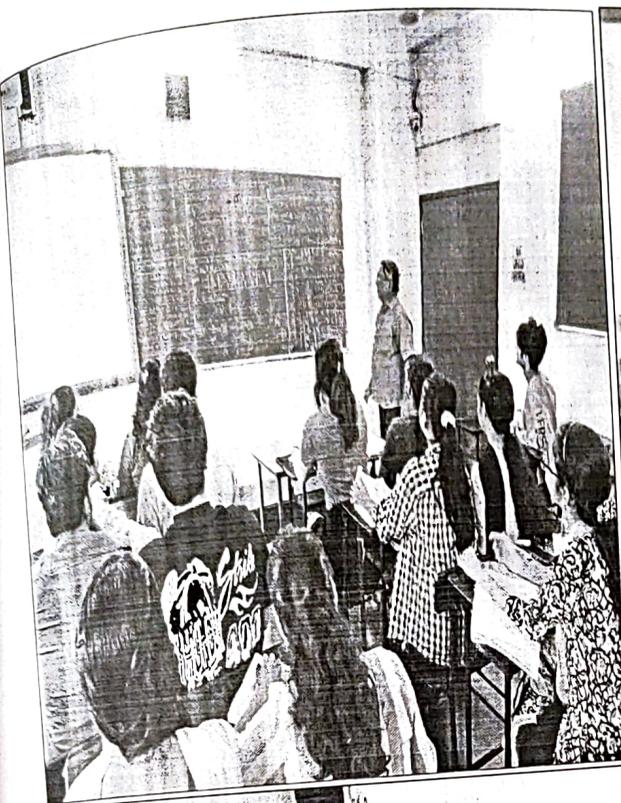


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A Report on Add-On Course titled 'Human Rights and Consumer Protection Act 1986'

Date: 10th January, 2024 to 19th January, 2024.

Timing: 11:00am to 2:00pm.

Duration: 30 hours

Classes: First Year and Second Year.

Mode: Offline

Participants: 59

FDP/SDP: SDP

Department: IQAC & All Department

Resource Person: Ms. Kajal Jaiswal

Following were the objectives of this course:

1. The objective of this course is to provide participants a comprehensive understanding of consumer protection laws and human rights principles, equipping them with the knowledge and skills necessary to advocate for consumer rights and promote human rights in various sectors.
2. The objective was to create a fair, transparent and ethical marketplace that protects both consumers and their rights while fostering responsible business practices.

The following topics were covered from 11:30 am to 2:30 pm everyday.

| Sr.no. | Date | Day | Topic |
|--------|--------------------------------|-----------|--|
| 1 | 10 th January, 2024 | Wednesday | Introduction to Consumer Protection and Human Rights |
| 2 | 11 th January, 2024 | Thursday | Legal Framework and International Instruments |
| 3 | 12 th January, 2024 | Friday | Consumer Rights and Responsibilities |
| 4 | 13 th January, 2024 | Saturday | Human Rights Principles and Concepts |
| 5 | 15 th January, 2024 | Monday | Consumer Protection Laws and Enforcement |
| 6 | 16 th January, 2024 | Tuesday | Human Rights Institutions and Mechanisms |
| 7 | 17 th January, 2024 | Wednesday | Consumer Education and Awareness |
| 8 | 18 th January, 2024 | Thursday | Vulnerable Consumer Groups |
| 9 | 19 th January, 2024 | Friday | Intersection of Consumer Protection and Human Rights |
| 10 | 20 th January, 2024 | Saturday | Future Trends and Challenges |




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The following topics were covered in the 3-hour session held for ten days. The details of each day session have been provided below.

Day 1. Introduction to Consumer Protection and Human Rights – Overview of consumer rights and human rights, importance and relevance in today's society, historical background and evolution.

Day 2. Legal Framework and International Instruments – Laws and regulations governing consumer protection and human rights, international treaties and conventions, role of international organizations.

Day 3. Consumer Rights and Responsibilities – Detailed exploration and consumer rights, understanding responsibilities of consumers, case studies and real-life examples.

Day 4. Human Rights Principles and Concepts – Fundamental human rights principles, types of human rights (civil, political, economic, social, cultural), Universal Declaration of Human Rights (UDHR).

Day 5. Consumer Protection Laws and Enforcement – National and regional consumer protection laws, enforcement mechanisms and agencies, consumer redressal mechanisms.

Day 6. Human Rights Institutions and Mechanisms – Role of human rights institutions (e.g. Human Rights Council), mechanisms for monitoring and reporting human rights violations, human rights advocacy and activism.

Day 7. Consumer Education and Awareness – Importance of consumer education, strategies for raising consumer awareness, digital literacy and consumer rights online, helpline number for consumer to file complaint.

Day 8. Vulnerable Consumer Groups – Rights of vulnerable consumer groups (children, elderly, disabled), challenges they face in accessing goods and services, legal protections and support systems.

Day 9. Intersection of Consumer Protection and Human Rights – How consumer protection and human rights intersect, case studies on human rights violations in consumer contexts, advocacy for consumer rights within human rights frameworks.

Day 10. Future Trends and Challenges – Emerging issues in consumer protection and human rights, technology's impact on consumer rights and human rights, strategies for addressing future challenges.

Dr. Babita Kanojia and Mrs. Jisha Varghese coordinated the course and Ms. Dhanashree Adam helped them in certificate distribution.

| Beneficiaries of the Course | Numbers |
|--------------------------------|---------|
| Number of Male Participation | 31 |
| Number of Female Participation | 28 |
| Number of Total Participation | 59 |




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Outcome: The outcomes of such course are geared towards empowering individuals, fostering awareness and promoting a culture of respect for consumer rights and human dignity.



Submitted by
Ms. Kajal Jaiswal



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